**The Village Magazine**

**(Backwell, Chelvey, Brockley)**

Constitution 2023

**Ethos**

The Village Magazine provides space for the local churches, schools, societies and individuals to use to provide information about events taking place, reporting on these events and providing space for local interest articles. It also provides opportunity for local businesses to advertise.

This is a non-profit making organisation. All profits are reinvested to cover future expenditure.

The editor of the magazine is to be a person who will uphold the Christian ethos of its foundation.

**Scrutineers**

As the magazine is a non-profit making organisation, rather than a charity, there are no requirements for Trustees. However, it is felt that to protect the ethos of the magazine there be “scrutineers” who will oversee the running of the magazine and the appointment of the editor. These will be generic posts.

* The Rector of St Andrew’s Parish Church
* Representative from the Parish Council
* Lay Representative from Christians Together in and around Backwell
* Clergy Representative from Christians Together in and around Backwell

**Magazine Committee**

This comprises:-

* The Editor ( who will also be the chairman)
* The Treasurer
* Advertising Manager
* Distribution manager

**Accounts and Meetings**

The accounts will be prepared for a year end of 31 December.

An Open Meeting to be held by 30 April annually. Notice of the meeting to be given in the previous month’s magazine. Contributors and any other interested party are welcome at the meeting.

The committee meets twice a year as a minimum.

The Committee will be responsible for the day to day running of the magazine with the editor having the right to veto any decision he/she considers not to be in the magazine’s best interests.

The committee will annually review the pricing structure at the autumn meeting for the sales and advertising.

**Banking**

The magazine will have a separate bank account with NatWest bank. The mandate is for two to sign. The four signatories being the treasurer, editor, advertising manager and distribution manager.’

**Finance Policy**

We aim to retain sufficient funds in our bank account to pay our expenditure for a year.

**Winding Up**

In the event of the magazine being wound up, the balance of any assets, following payment of outstanding debts, will be given to a local charity. The charity will be decided by the committee operating at that time.

**Alterations to the Constitution**

The committee will seek the approval of the scrutineers.